

Office of the Prodhan
Haripal Sahadeb Gram Panchayat
Rahgunathpur :: Haripal :: Hooghly
Phone- 03212-242225



**TENDER NOTICE INVITING PRE-QUALIFICATION-CUM-TENDER
(TWO COVER SYSTEM)**

Tender Reference no.- WB/HOOGHLY/HARIPAL/SAHADEB/PRODHAN HS - 916 / 2024-25
Memo No: HS- 916 / HSGP/ 2024-25

Dated:- 21 /03/2024

For and on behalf of the Haripal sahadeb Gram Panchayat, the Prodhan, Haripal Sahadeb Gram Panchayat, invites sealed percentage rate tenders for each of the following works by two cover system up to **18-00 Hours on 28.03.2025** Pre- qualification documents in a separate sealed cover comprising of technical document along with scanned copy of challan for cost of Bid document and that of Earnest Money in a separate file. The financial Bid document with Bill of Quantity in another sealed cover are to be uploaded by the qualified contractors viz. contractors registered in appropriate class with CPWD/MES/NHA/Railways / Haripal P.S. office and bonafide outsiders who satisfy the terms and conditions set out in pre-qualification document and having registration in e-procurement portal. The tenders shall be available for viewing in website (<https://etender.wb.nic.in>) on **21.03.2025**

Sl. No.	Name of Work	Name of Fund	Amount Put to Tender (Rs.)	Earnest Money (Rs.)	Tender Fee / Participation Charge (non refundable) Rs.	Completion Time
1	Shinking of Tube Well (80mmx40mm) with plartform and Soak Pit Mushapur Kumar Para at Mushapur Samsad	15 th FC (TIED)	70,123.00	1400	250	1 Month
2	Shinking of Tube Well (80mmx40mm) with plartform and Soak Pit Panchanan Partra Land	15 th FC (TIED)	70,123.00	1400	250	1 Month

Intending bidders may download tender documents from e-Procurement portal from **21.03.2025 at 18-00 Hours to 27.03.2025 up to 18-00 Hours**. The pre-qualification and bid documents duly filled in all respect should be submitted on-line through e-portal from **21.03.2025**

18-00 Hours to 27.03.2025 up to 18-00 Hours. (as per Server Clock). Haripal sahadeb GP does not take any responsibility for the delay caused due to non-availability of Internet connection traffic jam etc. during on-line bidding.

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	21/03/2025 18.00 Hours
2	Documents download/sell start date (Online)	21/03/2025 18.00 Hours
3	Documents download/sell end date (Online)	21/03/2025 18.00 Hours
4	Bid submission start date (On line)	21/03/2025 18.00 Hours
5	Bid Submission closing (On line)	27/03/2025 18-00 Hours
6	Last Date of submission of original copies for the cost of Tender Documents and Earnest Money Deposit (Off line)	27/03/2025 18-00 Hours
7	Bid opening date for Technical Proposals (Online)	28/03/2025 12-00 Hours

INSTRUCTION TO THE INTENDING TENDERERS

1. Please Quote your Rate on percentage basis (Less/At Par/Above) at appropriate places in the prescribe format.
2. Please enclose valid up-to-date copies of requisite tax clearance certificates such as IT/PAN/P. Tax etc. All the documents in proof of their eligibility IN ORIGINAL need to be produced as and when asked and required.
3. Please note that, Completion Certificate within the last 3 years will only be entertained as Credential.
4. Please deposit Earnest Money and Participation Charge (non refundable) and the amount should be deposited in two separate Demand Draft/ Bankers Cheque of Nationalized Bank in favour of " Haripal sahadeb Gram Panchayat Fund " in the specified tender box at the chamber of the undersigned up to **18-00 Hours on 27.03.2025** However, bidder must upload the scanned copy of Demand Draft/Bankers Cheque of Nationalized Bank during the tender submission.
Earnest Money 2% of Quoted Value if not specifically mentioned to be submitted only soft copy in the form of Demand Draft / Bankers Cheque of Nationalized Bank in favour of " Haripal sahadeb Gram Panchayat Fund " during submission of Tender. Balance amount of the Earnest Money covering 2% of the tendered amount to be submitted at the time of making agreement by the successful tenderer.
5. Bids from joint venture are not allowed.
6. Bid shall be digitally signed by a person or persons duly authorized to sign on behalf of the Bidder.
7. Tender will be of two separate parts, Part-I will be for "Technical Bid" containing mainly prqualification documents and Part-II "Financial Bid".

A) STATUTORY :

Part-I : "Technical Bid" will contain the following documents and should be

- i) NIT : NIT Document to be downloaded and uploaded by the digital sign in this folder
- ii) Cost of Tender & EMD : Scanned copy of Demand Draft/ Bankers Cheque for Earnest Money & Tender Fee.

Part-II : BOQ

"Financial Bid" will contain the following documents and should be :
a) Properly filled up Bill of Quantity (BOQ) containing offer on the basis of percentage (Less/At Par/Above) as space provided in the format.

B) NON-STATUTORY :

Sl. No.	Category Name	Sub-Category Description	Detail (s)
A.	Certificate(s)	Certificate(s)	GST Registration Certificate, PAN, Last three years Income Tax Return, Profession Tax Registration Certificate with current challan and Trade Registration Certificate/License from local bodies as the case may be.
B.	Credential	Credential – 1	Similar nature of work done within last 3 years having a credential of 60% of the value of work.
C.	Declaration	Declaration - 1	(1) Authorised address and contact details of the bidder having the following information to be submitted in letter head:- Address of communication, Telephone No(s) of Office, Mobile No, Facsimile (FAX) No, Electronic Mail Identification (E-mail ID) (2) Self Declaration from Bidders regarding Valid PAN and GSTIN No. and also bidders are not under composite scheme and will not charge against Tax.

OPENING AND RECEIVING OF TENDER

The Tenders, so received on dated as prescribed above, "Technical Bid" & Financial Bid" will be opened at **12-00 Hours on 28.07.2024** in this office. Intending tenderers may remain present during opening of bids.

Only "Financial Bid" of the participated tenderers will be opened, if they qualify in "Technical Bid". Otherwise, the financial bid shall be considered as informal.

In case, the last date of opening of tender happens to be a holiday, or for any unforeseen reason the tender cannot be opened, as the case may be, the Tenders shall be opened on the next working day at the same hour of the day and at the same venue.

The financial bid document of the technically qualified bidders will be opened for evaluation and the other bid documents will be unopened, No individual intimation will be given separately. Name of the qualified bidders will be displayed in the office notice board.

The Prodhan, Haripal Sahadeb Gram Panchayat reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason whatsoever.

TERMS AND CONDITIONS

1. The Tender amount excluding all of taxes.
2. No payment shall be made without Tax Invoice from the contractor.
3. All deduction i.e. GST, ITDS and Labour Welfare Cess will be deducted as per existing rates fixed by the respective department of the Government.
4. The successful tenderer shall be required to execute formal agreement on a Non-Judicial stamp paper within seven days from the date of receipt of "Letter of Acceptance" failing which his tender will automatically stand rejected.
5. Earnest money deposited consisting of 2% of the tender amount or the amount mentioned as E.M.D. stated above against each work whichever is highest must be accompanied with the tender by way of Bank Draft/Demand Draft from any Nationalized Bank in favour of the Haripal Sahadeb Gram Panchayat Fund, payable at Haripal Branch, must be enclosed with the tender and the same will be converted to security money deposited for the successful tenderer.


Further 8% (Eight percent) will be retained from the gross value of the work done bills of successful contractors towards security deposit which will be refunded to him after expiry of the security period as per norms or after completion of works as directed by the authority.

6. Tenderers should note that the work must be started within seven days from the date of issue of work

- to commence work. The time of completion of the work as shown in the NIT must be adhered to by the tenderer.
9. The Contractor shall furnish test certificates from the manufacturer/supplier of materials along with each batch of material(s) delivered to site.
10. The Contractor shall set up a field laboratory with necessary equipment for testing of all materials, finished products used in the construction as per requirements of conditions of contract and the relevant specifications. Test which cannot be carried out in the field laboratory have to be got done at the Contractor's cost at any recognized laboratory/testing establishments approved by the Engineer.
11. Any stack or batch of material(s) of which sample(s) does (do) not conform to the prescribed tests and quality shall be rejected by the Engineer and such materials shall be removed from site by the Contractor at his own cost. Such rejected materials shall not be made acceptable by any Rectifications.
12. All plants and equipment used for preparing, testing and production of materials for incorporation into the permanent works, shall be in accordance with manufacturer's specifications and shall be got approved by the Engineer before use.
13. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either below or above 5% than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
14. The Proddhan, Haripal Sahadeb Gram Panchayat reserves the right to accept or reject any or all the Tenders without assigning any reason. The said authority will not be bound to accept the lowest tender.
15. The work order will be issued subject to availabilities of fund and workable condition at the site of the work.
16. Payment will be made by the Haripal Sahadeb Gram Panchayat on the availability of fund.
17. Due to any reason, any bid being uploaded after the specified date and time will not be considered as valid and will automatically be rejected as mentioned in Para-B.
18. To Keep the Work done in good conditions during the next 06 (Six) months after the completion of the construction i.e.: any additional/excess work is required over the stipulated quantity in the schedule, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost.
19. The tenderers should please note that no claims for compensation for loss or damage that it may be sustained by them due to reason beyond control of the undersigned, will not be entertained and no such compensation for loss or losses will be paid to the Contractor.
20. Before submission of the tender, the intending tenderers must visit the work site to judge the local condition from all corners and should thoroughly acquaint himself with the proposed work and should take into consideration the difficulties that are likely to be involved in the execution of the work. No plea/complain about the work site and claim what so ever will be entertained afterwards for communication difficulties, climatic condition, non-availability of materials, labour etc. It will be presumed that the agency offered the tender after reviewing entire position of the work site.
21. Intending bidders may obtain detailed information about General & detailed technical information, specification, other conditions, procedure guidelines etc. and other Terms & Conditions related with the work but not incorporated in this Tender, in any, from the Nirman Sahayak, Haripal Sahadeb Gram Panchayat .on all working days during office hours and also available at "e-procurement" link under <http://etender.wb.nic.in> Website.
22. While submitting rate, the intending tenderer should keep in account that the rate so quoted should be inclusive of all other incidental charges related with the material and labour, plants and machineries, any other charges payable to other statutory bodies etc. whether it is inclusive in the price schedule or not. No extra payment over the scheduled items will be allowed.
23. The contractor shall not be allowed to sub-contract to any part or the works or whole of the works.
24. All risks or loss or damage to public property and or personal injury or death which arise during and in consequences of the performance of the contract are the full responsibility of the contractor.
25. The contractor shall be responsible for the safety of all activities on the site.
26. The contractor should have sufficient technical manpower, tools and plants to complete the

- No Mobilization Advance and Advance against purchase of equipments will be paid for the work.
 No Secured Advance will be paid for the work under any circumstances.
 No Price / Cost escalation over the rate specified in the price schedule will be allowed.
 Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungle shrubs etc. for which no extra payment will be made.
 29. All works will have to be done according to specification approved by the authority. This shall form part of terms and conditions of tender and tenderers shall be bound to abide by them.
 30. All materials to be used in the works shall be the best of the kind and to be approved by the Engineer-In - Charge. Bricks shall be of 1st class quality, well burnt in kiln, sound, hard, true to shape and of the standard dimension. Cement shall be used of ISI marked like ACC / Ultra-Tech / Lafarge - Concreto / Ramco/Birla Gold etc. quality. Steel shall be used of ISI marked like Tata / SAIL- / Elegant / Captain / Ankit TMT etc. quality. All sand shall be clean, sharp and free from clay, loam, organic or any other foreign materials. Sand for all cement concrete works must be Bishnupur quality. Medium sand may be used in cement mortar for masonry, plaster etc. Doors, windows etc shall be as per design and direction of the Engineer-in-Charge. All fitting shall be of the best quality of the type and must be to the prior approval of the Engineer-in-Charge. Paint used in the works shall be of the best quality of ready mixed paint of ISI marked like BERGER/ASIAN PAINTS etc. quality.
 31. The work shall have to be completed within the stipulated time by maintaining actual specification and direction of Engineer in-Charge. If the work is not being completed within the stipulated time, penal action, as decided by the authority of Haripal Sahadeb Gram Panchayat will be imposed as per Standard Bidding Documents.
 32. The undersigned shall be the sole judge as to whether the work has been satisfactorily completed or not.
 33. Job Card holders shall be mandatorily engaged in this work for unskilled works and the Contractor / Agency executing the work shall submit report in Annexure-VI.

34. The Contractor / Agency executing the work shall furnish a certificate in Annexure-VII after completion of the work that only Job Card holders were engaged for unskilled works during execution.



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 Haripal, Hooghly
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Memo No : HS- 916 /GP/2024-25

Copy forwarded for information and wide publication to the :-

- 1) D.M. , Chinsurah, Hooghly
- 2) S.D.O , Chandannagore, Hooghly
- 3) Sabhapati , Haripal Panchayat Samity
- 4) B.D.O , Haripal Dev. Block .
- 5-18) Prodhan All GP under Haripal Block .
- 19) GOSHA- MUSHAPUR SAMOBAY
- 20) Haripal post office.
- 21) News Paper .
- 22) Office Notice Board.




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